## Town Administrator Search Committee Minutes March 4, 2024

Present: Thom Griffin, Ellen Weeks, Howard Phelps, Michael Shuipis (chair)

The meeting was called to order at 4:30pm.

Ads to be placed in the Greenfield Recorder and affiliated papers, and the Springfield paper.

Ellen and Lynn will split the digital postings.

The position will be posted with a deadline of March 30th.

Michael noted that he will be unavailable April 6th - 14th.

The meeting was adjourned at 5:38 pm.

Next Meeting: After March 30<sup>th</sup> to review applications received as of that date.