

Director's Report to the Griswold Memorial Library Board of Trustees

30 December 2020

Section 1: Inputs

- I will be making changes to the Library Assistant job description, and updating the title to Assistant Director. Please see the old description. (Attached.)
- *Braiding Sweetgrass* has been selected for the Libraries in the Woods read! The timeline for this event/programming is as follows:
 - Dec 15: Confirm your participation in the 2020 Libraries in the Woods community read
 - Feb 1: Add our programs to this [Google doc](#).
 - Feb 15: Have publicity materials ready. Note: Matt (Northfield) will reach out to last year's designer, and Karen (Bernardston) has volunteered to work on the promotional materials if necessary.
 - Mar 1 (or earlier): Books available at libraries.
- The Friends donated their annual bequest of \$3,500.

Section 2: Outputs

- Our application to the Preservation Assessment Grant was submitted to MBLC on January 3rd, a few days in advance of the January 6th deadline. This is the first round; we should hear back in February if we will advance to round two.
- Chelsea's byline piece, "Public Libraries Bridge the Digital Divide," was published in the December 5th edition of the *Greenfield Recorder*: <https://www.recorder.com/Colrain-Lowdown-120519-31000957>.
- The FY2021 budget was submitted to the Town Coordinator on December 31st.
- The Library survey will be sent out with the Town census, and a few copies are available at the Library as well. The survey is now live on the website.
- Twenty people attended the first Library Solstice party on Friday, December 20th.
- Posters have been shared for the upcoming Bonfire, Second Saturdays, ongoing Stories and Songs.
- Staff picks bookmarks are in effect! Please see the front window of the library. Kate and Chelsea will be collecting feedback.
- Space changes included moving the magazine shelving unit, maker cart, and games. These changes have increased discoverability of the LOT and games, with people

exploring these areas, and one family commented that they feel like they can more get comfortable to make a craft.

Section 3: Outcomes

- Several patrons stopped by over the holidays to say thank you for the special place the library holds in their lives. One said she couldn't imagine living in Colrain if it weren't for this lifeline. Another, who comes in with his family regularly, borrowed his first book in decades!