

# **Griswold Memorial Library Board of Trustees Meeting Minutes**

Date: 2/10/2025

In person at GML and via Zoom

## **1. Opening**

- a. Meeting called to order at 6:02 pm

In Attendance in person (trustee\*): Betsy Browning\*, Mikaela Whitaker\*, Chelsea Jordan-Makely

In Attendance via Zoom: Nancy Turkle\*, Cheli Mennella\*, Dago Driggs\*, Hadley Looman

Regrets: Betty Johnson\*

- b. Land Acknowledgement
- c. Team Agreements

## **2. Approval of Agenda**

- a. Motion by to approve agenda as written by Nancy.
- b. Motion seconded by Betsy.
- c. Approved unanimously by roll call vote.

## **3. Approval of Meeting Minutes**

- a. Motion to approve January minutes as written by Nancy.
- b. Motion seconded by Betsy.
- c. Approved unanimously by roll call vote.

## **4. Public Comments**

none

## **5. Reports**

- a. Director's Report

See director's report for details. Possibly looking for new help with snow removal. Unclear if Transfer Station pop ups will be able to go forward with new regulations about being out of cars.

- i. Motion to accept January Director's Report as submitted by Nancy.
- ii. Motion seconded by Betsy
- iii. Approved unanimously by roll call vote.

- b. Treasurer's Report

- i. Motion to accept January Treasurer's Report as submitted by Mikaela
- ii. Motion seconded by Betsy
- iii. Approved unanimously by roll call vote.

- c. Cornerstone Committee Report

- i. Covered in Director's Report

- d. Governance Committee Report

- i. Nothing to report

## **6. Ongoing Business**

- a. **Strategic Planning:** Chelsea shared they will meet monthly. Idea is that an informal committee will include a staff person, two trustees. Looking at data from the community input survey, talking about elements of a strategic plan, began SWOT (strengths, weaknesses, opportunities, threats) analysis of the library. Will meet the first week of the month on Mondays at 6.
- b. **IMLS Award:** Most of the award is still likely going toward sign and possibly a structure to go over the sign. Cornerstone committee will be involved in sign placement etc.
- c. **FY26 Budget**
  - i. Plan to speak with Town Administrator to clarify some questions and then reconvene next month to vote on the budget.

## **7. New Business**

- a. Request to declare as surplus:  
Desk and table (as mentioned in January Trustees' Meeting), as well as the following items from on top of the non-fiction shelves:
  - 1) Appreciation for Hosting Griswold Family Association Annual Reunion [Plaque];
  - 2) Certificate of Honor Awarded to Churchill School of Colrain Massachusetts from National Tuberculosis Association, 1927, a 24x19, black/white/gold certificate with red seal, with spots of mold or mildew;
  - 3) Framed print, "Untitled," of three horses in a field beneath a tree, 1903, 23x19, black and white photo/drawing with spots of mold or mildew;
  - 4) Framed print, "Untitled," of five figures and three horses in clouds, no date, 23x19, black and white photo/drawing with spots of mold or mildew

Motion that we declare as surplus the items listed by Mikaela

Motion seconded by Betsy

Passed unanimously by roll call vote.

## **8. Adjourn**

- a. Motion to adjourn by Mikaela
- b. Motion seconded by Nancy
- c. Approved unanimously by roll call vote.

Next meeting scheduled for: March 17, 2025 at 6:00 p.m.

Meeting adjourned at 6:59pm.

*Respectfully submitted by Mikaela Whitaker.*