

Town of Colrain
Select Board
Select Board Meeting Room
Town Offices
55 Main Road
7:00 PM

**MINUTES OF SELECT BOARD
November 17, 2014**

Present: Eileen Sauvageau, Chair; Mark Thibodeau; Jack Cavolick

Others Present: David Greenburg; Bill Cole; Cheli Mennella; Scott Sullivan, Highway Superintendent; Doug Macleay, Finance Committee; Kevin Fox, Town Coordinator; Paula Harrison, Office Clerk

Chair, Eileen Sauvageau called the meeting to order at 7:02 pm.

Minutes and Warrants:

MOVED: Jack Cavolick moved to accept the minutes from 8/19/2014 and warrants.
Mark Thibodeau seconded. **Approved unanimously.**

Appointments: Highway Department Update

Scott discussed the events of the recent hydraulic oil spill from the over the guardrail mower and the appropriate actions to contain the spill. Scott explained that this was reported to DEP but was under the minimum 10-gallon window. Scott will have some training for himself and crew regarding spills and will find out what is recommended for spill kits from the training and move forward from there.

Broadband Committee – Last Mile Build Out Proposal – David Greenberg and Bill Cole

David Greenburg explained Wired West finally has an agreement with MBI and the problem now is how to get the houses hooked up. The state has 40 million dollars, and unfortunately, it would cost about 2 to 3 million dollars. There is a nonbinding proposal for the Board to sign regarding authorizing debt in the form of bonds to finance a portion of the build-out. Signing the proposal would bring it to the Town Meeting. Discussion on financial impact on the Town. Doug requested a meeting between the Finance Committee and Wired West to get all questions answered.

New Business: Letter From DEP RE Sanitary Survey Report at CCS

Kevin informed the Board that the DEP completed their 5-Year Sanitary Survey. It came to the DEP's attention that the Town of Colrain is the owner of the school, and the DEP wants the school or town to sign an agreement to who is going to be responsible for the monthly testing. DEP also noted that because the school is an emergency shelter, a contingency plan needs to be put in place for emergency power. Kevin has Jason Ferenc working on this and will come to a future meeting to discuss where he is at.

Notice of Change in Hours Retail Alcoholic Beverage License – Pine Hill Orchards

The State changed the law that you can start selling alcohol on Sundays at 10 am, and that the Board has to be notified.

September Cash Reconciliation

MOVED: Mark Thibodeau moved to accept the September cash reconciliation.
Jack Cavolick seconded. **Approved unanimously.**

Small Scale Initiative Grant Approval

This is a grant for \$500 and Scott recommended using it to purchase compost bins and recycling bins to be sold at the transfer station.

MOVED: Mark Thibodeau moved to accept the grant for the Solid Waste Management District. Jack Cavolick seconded. **Approved unanimously.**

Chapter 90 Reimbursement Requests and Final Reports – Glider Kit

Kevin explained that the Board voted to pay the truck back over a five-year period. Therefore, the Chapter 90 funds will be locked up for five years because they are earmarked for this project.

MOVED: Mark Thibodeau moved to pay the debt off in full for the glider kit.

Jack Cavolick seconded. **Approved unanimously.**

MOVED: Mark Thibodeau moved to approve the Chapter 90 Reimbursement Request and accept the final report for the glider kit.

Jack Cavolick seconded. **Approved unanimously.**

Contract for Grant Administrative Services – CDBG

Kevin informed the Board there has been a bid and awarded Breezway Farm, John Ryan, the grant writing contract and Weston & Sampson for the engineering contract.

MOVED: Mark Thibodeau moved to accept and sign the Grant Administrative Services for CDBG.

Jack Cavolick seconded. **Approved unanimously.**

Contract for Engineering Services and Residential Inspection Service - CDBG

MOVED: Mark Thibodeau moved to sign the contract with Weston and Sampson for the CDBG grant.

Jack Cavolick seconded. **Approved unanimously.**

Chapter 90 Reimbursement Request Gravel

MOVED: Mark Thibodeau moved to accept and sign the Chapter 90 request for gravel.

Jack Cavolick seconded. **Approved unanimously.**

Chapter 90 Request For Funding Engineering Services – Church Street – CDBG

MOVED: Mark Thibodeau moved to accept and sign the Chapter 90 request for the engineering services on Church Street.

Jack Cavolick seconded. **Approved unanimously.**

Proposal for Engineering Services – Church Street – CDBG

Kevin informed the Board that it is recommended that the engineering be done first. Kevin has requested a proposal and it has come in at \$18,800. Eileen asked the Board if they support the use of Chapter 90 funds for the engineering. The Board agreed it was a good use for the Chapter 90 funds.

MOVED: Mark Thibodeau moved to accept the proposal from Weston and Sampson for engineering services for Church Street.

Jack Cavolick seconded. **Approved unanimously.**

Old Business: Sewer Project Status Update (if necessary)

No update

Flyer/Letter to Griswoldville Sewer District Residents RE Proposed Sewer Expansion Meeting

No update

Other Grant Updates (if necessary)

No update

Community Development Strategy Review

No update

Unanticipated: Consider Removing S. Armakovitch From Probationary Status and Move to Permanent Status

Kevin informed the Board that Sam has passed her probationary period and Scott recommended that she move to permanent status.

MOVED: Mark Thibodeau moved to take Sam Armakovitch off of probationary status. Jack Cavolick seconded. **Approved unanimously.**

Recommendations for 11/18/2014 Special Town Meeting Articles

The Finance Committee met and recommended the article unanimously. Eileen would like to see a sign with a board outside so the residents can see it. Kevin says that there have been conversations about putting a sign closer to the road. The Board is in support of the articles for the Special Town Meeting.

MOVED: Eileen Sauvageau moved to recommend both articles for the Special Town Meeting. Jack Cavolick seconded. **Approved unanimously.**

Appointment of Library Trustee – Cheli Mennella

Kevin informed the Board that there is a letter from the Board of Trustees recommending Cheli Mennella be appointed to carry out the remainder of Lori Regienus' term. Cheli Mennella gave a small explanation.

MOVED: Mark Thibodeau moved to accept Lori Regienus' resignation. Jack Cavolick seconded. **Approved unanimously.**

MOVED: Mark Thibodeau moved to appoint Cheli Mennella to the Griswold Memorial Library to carry out the remainder of Lori Regienus' term.

Jack Cavolick seconded. **Approved unanimously.**

DLTA Grant

Kevin would like to give this to the Board for review and the Board can bring it back to the next meeting.

Irene Bond Anticipation Note

MOVED: Eileen Sauvageau moved to rollover the Irene Bond Anticipation Note. Jack Cavolick seconded. **Approved unanimously.**

Library Air Conditioning Update

Kevin informed the Board that bids were due today and none came in. Kevin will look into seeing if we can now hire a company and not go out to bid.

Archambo Road Update

Kevin informed the Board that the eviction process will happen at 9 am on Wednesday. Nate will come up and change the locks and Hartnett Plumbing will winterize the property. Kevin is hoping to go to auction quickly. The Town decides the minimum bid and the Board would like a bottom-line price of \$85,000. The house and property will be sold as-is.

EMPG Grant – Fire Department

Jack explained that the Fire Department could use new radios and this money could be used for that purpose.

MOVED: Eileen Sauvageau moved to accept the EMPG Grant for \$4,000.

Mark Thibodeau seconded. **Approved unanimously.**

Foundry Acres Update

Scott met with them, and they did get the road up to an acceptable condition to be plowed this winter.

Heath Road Closure

Mark Thibodeau informed the Board of residents abusing the right-of-way through the Herzig field. Stanley Herzig has asked to have jersey barriers put in to stop the traffic from going through the field.

Town Administrator Updates: None

MOVED: Mark Thibodeau moved to dissolve the meeting at 9:26 pm.

Jack Cavolick seconded. **Approved unanimously.**

Respectfully submitted,

Paula Harrison
Office Clerk

Accepted by the Select Board

Eileen Sauvageau - Chair

Mark Thibodeau

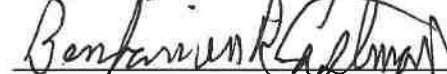
Jack Cavolick

Minutes originally taken by Paula Harrison and typed by Marjorie Smith for approval by the current Select Board members. The current Board members accept the minutes as written on 8/22/2023, for the purpose of putting the minutes on record, as they were not accepted around the time of the original meeting.


Respectfully submitted,

Marjorie Smith
Administrative Assistant


Accepted by the Select Board



Benjamin Eastman - Chair



W. Thomas Griffin



Emily Thurber

Documents:

Select Board Meeting Notes

Chapter 90 Funds Spreadsheet

Select Board Minutes of 8/19/2014

Letter from MassDEP dated 11/5/2014 re: Sanitary Survey of the Colrain Central School

Retail Alcoholic Beverages License Application Monetary Transmittal Form re: Pine Hill Orchards Change of Hours Request

Cash Reconciliation Report for September 2014

Memorandum from FCSWMD dated 11/5/2014 re: Small Scale Initiative Grant

Grant Agreement Between the Commonwealth of MA DEP and the Town of Colrain

Chapter 90 Reimbursement Request and Final Report – Glider Kit

Chapter 90 Reimbursement Request – Gravel Purchase

Chapter 90 Project Request – Church Street

Proposal for Engineering Services from Weston & Sampson

Letter from Library Board of Trustees dated 11/13/2014 re: Cheli Mennella appointment

Letter from FRCOG dated 11/13/2014 re:2015 Local Technical Assistance Funding