

Town of Colrain
Select Board Meeting
55 Main Road/Town Office Building
5:30 P.M.
MINUTES OF June 4, 2018

Present: Mark Thibodeau, Jack Cavolick, Eileen Sauvageau

Others Present Colleen Worden- Office Clerk, Kevin Fox – Town Coordinator, Belden Merims, Bob Ramirez, Cynthia Herbert, Prentice Crosier, Paula Harrison, Diane Brancaccio, Peter Brooks., Mary Chicoine and Kimberly MacPhee
Meeting was called to order by Chairman Mark Thibodeau at 5:30pm.

Public Meeting: Review of the Colrain Municipal Vulnerability Assessment Plan:

FRCOG representatives Mary Chicoine and Kimberly MacPhee attended the meeting to discuss the results of the Municipal Vulnerability Assessment meeting that was held earlier in the spring at the Highway Garage. Kimberly explained the Town's strengths and weaknesses and the ways this assessment could benefit the town, she also explained that there will be funding for FY19 and the town will be responsible for a 25% match. After the public comment period the Board will be asked to indorse the MVP. Assessment/Plan.

Pitt House and Stacey Barn Certificate of Occupancy Status:

Kevin informed the Board that he sent a letter to the Building Inspector, Shawn Kimberly requesting a certificate of occupancy for the Pitt House. He received notification that his request has been denied. Discussion ensued. It was decided at this time that the Pitt House would be shut down until further notice.

Appointments: **Tom Scanlon- Presentation of Fiscal Year 2017 Financial Audit and Management Letter:**

Tom attended the meeting to present the Board with the results of the FY17 Audit. He explained that they ran into a few problems, the first being there was no cash reconciliations or any real procedures in place. Treasurer/Collector Paula Harrison is working with the new Town Accountant David Fierro to correct the problems. Tom stated that the Town is doing very well funding the OPEB and should keep an eye on it to prevent over funding.

Electricity Aggregation Consults Contract:

Kevin presented the board with information on the electricity aggregation consultant selected by the selection committee through the FRCOG.

Energy Committee representative Peter Brooks attended the meeting and stated that he has read over the FRCOG'S selection and feels that the Colonial Power Group is qualified and flexible. Kevin stated that there will be a meeting with the president of Colonial Power group on June 18th at 6:15.

Fire Station Building Committee Appointments:

Kevin and Nick presented the board as requested with a list of people they are recommending to participate as Fire Station Building Committee members. They are Colleen Worden, Nick Anzuoni, Gary Ponce, Chris Lannon, Eileen Sauvageau, Kevin French, Doug MacLeay, and Kevin Fox as a non-voting member. Discussion ensued. Colleen thought Kevin Worden II would be a better choice instead of her. The board agreed and instructed Kevin to send letters out to see who is interested.

Community Compact I/T Grant:

Kevin informed the board at the last meeting that the town received a \$5,000 I/T grant through the Community Compact Program. He has spoken with the software company and they have agreed to defer the annual fees until FY20 which will allow the Town to build the costs into its FY20 budget.

MOVED: Jack Cavolick moved to accept the Community Compact I/T Grant for \$5,000. Eileen Sauvageau seconded. Voted unanimous.

Unanticipated at time

of posting:

Linda Overing from Weston and Sampson is asking the board for an extension on the time performance to complete closeout on the Highway Garage project to June 30, 2018.

MOVED: Eileen Sauvageau moved to extend the time performance to complete closeout of the Highway Garage Project to June 30, 2018. Jack Cavolick seconded. Voted unanimous.

Franklin County Solid Waste District Memorandum of understanding:

Kevin presented the Board with the yearly Memorandum of understanding for their approval.

MOVED: Eileen Sauvageau moved to sign the MOU with the Franklin County Solid Waste District for FY19. Jack Cavolick seconded. Voted unanimous.

MOVED: Jack Cavolick moved to adjourn the meeting at 8:35.

Respectfully submitted,

Colleen Worden
Office Clerk

Accepted by the Board of Selectmen

Eileen Sauvageau

Mark Thibodeau-Chairman

Jack Cavolick

Documents

MVP Resiliency Plan

Town of Colrain Management Letter

Franklin County Electricity Aggregation Project Update