

Town of Colrain
Select Board Meeting
55 Main Road/Town Office Building
5:30 P.M.
MINUTES OF July 16, 2018

Present: Mark Thibodeau, Jack Cavolick, Eileen Sauvageau

Others Present Colleen Worden -Office Clerk, Kevin Fox – Town Coordinator, Town Counsel Katie Klein, Diane Broncaccio, Harold Wheeler, Ian Larson, Belden Merims, Prentice Crosier

Meeting was called to order by Chair Mark Thibodeau at 5:30 PM.

Town Counsel Katie Klein-RE: Pitt House:

Went into executive session at 5:35 and returned to regular session at 6:35.

Board Re-organization:

MOVED: Mark Thibodeau moved to appoint Eileen Sauvageau Select Board Chair. Jack Cavolick seconded. Voted unanimous.

MOVED: Eileen Sauvageau moved to appoint Jack Cavolick Vice Chair of the Board. Mark Thibodeau seconded. Voted unanimous.

MOVED: Eileen Sauvageau moved to appoint Mark Thibodeau Clerk of the Board. Jack Cavolick seconded. Voted unanimous.

Request to appoint Jonathan Lagreze and Lynn Ditullio to the Energy Committee:

MOVED: Eileen Sauvageau moved to appoint Jonathan Lagreze and Lynn Ditullio to the Energy Committee. Mark Thibodeau seconded. Voted unanimous.

Request to appoint Tim Hartnett to the Board of Health:

MOVED: Eileen Sauvageau moved to appoint Tim Hartnett to the Board of Health, Jack Cavolick seconded. Voted unanimous.

Support Letter Request for Massworks Grant-Town of Heath:

MOVED: Jack Cavolick moved to sign the Massworks Support letter for the Town of Heath, Eileen Sauvageau seconded. Voted unanimous.

Chapter 90 Reimbursement Request:

MOVED: Jack Cavolick moved to approve the Chapter 90 reimbursement request in the amount of \$2,212.50. Eileen Sauvageau seconded. Voted unanimous.

Small Bridge Program Reimbursement Request:

MOVED: Eileen Sauvageau moved to approve the Small Bridge reimbursement request for \$25,291.88. Jack Cavolick seconded. Voted unanimous.

Approve Town Response to DHCD-RE: Highway Garage Project CDBG-DR Monitoring

Findings:

Kevin explained that the Department of Housing and Community Development (DHCH) has completed their fiscal monitoring of the CDBG-DR Grant which funded the highway garage project. The monitoring resulted in 2 minor compliance issues for which a response letter from the Town is required. Kevin has the letter prepared for the Boards approval and signature.

MOVED: Eileen Sauvageau moved to approve the letter to the Department of Housing and Community Development RE: Monitoring findings response. Jack Cavolick seconded. Voted unanimous.

Approval Letter to Mass DOT RE: Bridge Project Sidewalk Changes:

The Mass DOT requested a letter from the Board confirming the change of a proposed concrete sidewalk in front of the Hartnett Plumbing building to a concrete drive per plan dated 3/30/2018 and also to change the concrete sidewalk to a concrete drive per the Town owned lot on River Street, formerly owned by Steve and Leah Coburn. Kevin has prepared a letter for the Boards approval.

MOVED: Eileen Sauvageau moved to approve the letter to Mr. Eddington of the Mass DOT concerning the sidewalks in front of the Hartnett Building and in front of the former Coburn lot. Jack Cavolick seconded. Voted unanimous.

Certificate of Adoption-Municipal Vulnerability Assessment (MVP) Plan:

MOVED: Eileen Sauvageau moved to sign the Certificate of Adoption for the MVP. Jack Cavolick seconded. Voted unanimous.

Discussion on Atlantic Canna Community out reach Meeting:

Discussion: Ian Larson explained that they intend to do whatever they need to do to resolve these issues. Kevin informed the Board that Jackson McCloud has offered to deposit \$1,000.00 into an escrow account to cover legal expenses the Town may incur. He also stated that he has spoken the Town counsel regarding the legal fees and they suggested that the amount be no less than \$5,000. The Board agreed that they would ask Atlantic Canna for a \$5,000.00 escrow and once that was received they would send a draft agreement to Town Counsel for review.

Approval of New Police Department Position Descriptions; Full-time Officer, Reserve/Intermittent Officers as approved and forwarded by the Personnel Committee:

Police Chief Chris Lannon attended the meeting to discuss the proposed position descriptions.

Weston & Sampson Village Center Improvement Project Proposal for Services:

Weston & Sampson has submitted their proposal for final design work for the RT.112/Greenfield Rd. intersection improvement project. Kevin asked the Board to review the proposal and to be ready to consider signing it at the next meeting.

MEMA Request for the Return of overpayments:

Kevin explained that he has been notified that the Town was overpaid \$10,000.00 for Tropical Storm Irene expenses and MEMA are requesting repayment. He explained that this would be costly to fight and would require a STM.

Approval of warrants

And minutes:

MOVED: Eileen Sauvageau moved to approve the minutes of 6-6-18, 6-18-18 and 7-9-18. Jack Cavolick seconded. Voted unanimous.

Eileen Sauvageau moved to adjourn the meeting at 7:45.

Respectfully Submitted
Colleen Worden
Office Clerk

Accepted by the Board of Selectmen

Eileen Sauvageau

Mark Thibodeau-Chairman

Jack Cavolick

Documents

Energy Committee Email requesting appointments

MassWotks Infrastructure Program

Department of Housing & Community Development

Scope of Services Intersection Improvements

MVP Resiliency Plan