Town of Colrain

Select Board Meeting

55 Main Road/Town Office Building

6:00 P.M.

# MINUTES OF SEPTEMBER 23, 2019

**Present:** Mark Thibodeau, Eileen Sauvageau, Joe Kurland

**Others Present:** Kate Barrows, Toby Bassett, Therese Fitzsimmons, Ingeborg Waldsmith, Elizabeth Erickson, Lynn DiTullio, Peter Brooks, Belden Merims, Joan McQuade. Betsy Shuipis, Admin. Asst., Scott Sullivan, Colrain Highway Supervisor, Kevin Fox – Town Coordinator.

Meeting was called to order by Eileen Sauvageau, Chair, at 6 p.m.

**Appointments Paula Harrison – Treasurer/Collector, Department Update**

Paula submitted a Stabilization Fund, Tax Possessions FY19, and an Outstanding Tax Title reports, noting that the collection rate is high, the OPEB fund and Bartholomew investment are doing well.

**Energy Committee Update**

The Committee requested the Board to approve the submission to the Green Committee to place solar panels on the Town Garage. After discussion of how to proceed, Kevin recommended they start with the Town Building Inspector, meet with the FRCOG to develop a request for a proposal/invitation to bid, and hire a structural engineer.

Alyssa of FRCOG will be at the next Select Board meeting (10/7/19) to help the committee with the next stage of the process.

**Joan McQuade – Colrain Historical Commission – Request to use Smith Bridge Donation Account funds**

Joan asked for advice on using the Smith Bridge Account funds and was told to come up with a plan, write a proposal, and request the money to do it. The Select Board reminded the Commission that there is a Bridge Use Policy they can review.

**New Business:** **FCSWMD MOU – Third Party Inspection of the Municipal Transfer Station and Closed Landfill**

**MOVED: Mark moved to approve the MOU submitted by the FCSWMD for a Third Party Inspection of the Municipal Transfer Station and Closed Landfill. Eileen seconded. Approved unanimously.**

**Resignation Letter – MTRSD School Committee Representative Jason Canady**

Jason Canady resigned his position as member of the Mohawk Trail Regional School District. Toby Bassett was present to inform the Board of his interest as representative.

**MOVED: Eileen moved to appoint Toby Bassett as representative of the MTRSD School Committee to fill the position until the next election. Mark seconded. Approved unanimously.**

**Approve Selectmen Meeting Minutes; 6/24/19 8/6/19, 8/26/29, 9/3/19, 9/9/19**

**MOVED: Mark moved to approve the minutes of 9/3/19. Eileen seconded. Voted Unanimously (Joe was absent 9/3/19 and abstained).**

**MOVED: Mark moved to approve the minutes of 8/26/19 and 9/9/19. Eileen seconded. Approved unanimously.**

**Request to appoint Nina Anzuoni to the Board of Health**

**MOVED: Eileen moved to appoint Nina Anzuoni to the Board of Health. Joe seconded. Approved unanimously.**

**One Day Liquor License application Artifact Cider Project – Jake Mazar**

**MOVED: Joe moved to approve a One Day Liquor License application from Artifact Cider Project. Mark seconded. Approved Unanimously.**

**Intergovernmental Agreement between the Town of Colrain/Colrain MLP and the Town of Heath/Heath MLP – Fiber Optic Services**

**MOVED: Mark moved to sign the Intergovernmental Agreement between the Town of Colrain/Colrain MLP and the Town of Heath/Heath MLP – Fiber Optic Services. Joe seconded. Approved Unanimously.**

**Contract Notification Letter from Town Coordinator**

Kevin Fox, Town Coordinator, is notifying the Select Board of his intention to renegotiate his contract which expires on 6/30/20.

**Town Coordinator**

**Updates The updates are as follows:**

* East Colrain Road settlement was signed and work begins tomorrow.
* Surplus sales: sold the safe for $210, the old fire truck pickup $2,125, and the Sterling truck for $15,100 for a total of $17,435.
* Signs have been ordered for the Town roads with discontinued seasonal maintenance to warn residents and will be posted by the Highway Supervisor as soon as they are received.
* Fire department repairs are almost done – the roof has been repaired, the drainage installed, the siding has been repaired, two new interior doors, one exterior door, and sheetrock repaired on interior wall.

**MOVED: Mark moved to end the meeting at 8:25 p.m. Eileen seconded. Approved unanimously.**

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Respectfully submitted, Accepted by the Board of Selectmen

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Betsy Shuipis Eileen Sauvageau - Chairman

Administrative Assistant

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Mark Thibodeau

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Joe Kurland

Documents

Letter from the Colrain Historical Society, Inc. dated November 3, 2004 to the Colrain Historical Commission regarding transferring of $25,467.70 of the Arthur A. Smith covered Bridge Fund to the Historical Commission.

FCSWMD MOU Third Party Inspection of the Municipal Transfer Station and Closed Landfill

Resignation as a School Committee representative email from Jason Canaday to the Town of Colrain

Mohawk Trail Regional School District Agreement dated August 1, 2018.

Letter from Kevin Fox, Town Coordinator notifying the Selectmen before November 1, 2019 of the termination date of his contract June 30, 2020.

Employment Agreement between the Town of Colrain and Town Coordinator signed 4/24/17

Town of Colrain Town Coordinator Position Description