Town of Colrain

Select Board Meeting

55 Main Road/Town Office Building

6:00 P.M.

# MINUTES OF OCTOBER 7, 2019

**Present** Eileen Sauvageau, Mark Thibodeau, Joe Kurland

**Others Present** Kyle Dragon, Dwight Harrison, Alice Wozniak, Assistant Assessor; Elizabeth Erickson, Peter Brooks, Alyssa Larose, FRCOG; Betsy Shuipis, Administrative Asst., Kevin Fox, Town Coordinator

 Meeting was called to order by Eileen Sauvageau, Chair, at 6 p.m.

**Appointments: Kyle Dragon ACO Introduction Update**

 Kyle has been appointed Animal Control Officer (ACO) for seven towns and will be completely mobile with his own vehicle.

 Officer Hunkler requested that Colrain Police be notified of dog bites so police officers are aware of an aggressive dog on premises. Eileen, as Town Clerk, agreed to do so.

 **Energy Committee and Alyssa Larose (FRCOG) Update**

Alyssa Larose introduced herself as Senior Land Use and Natural Resource Planner with FRCOG. Alyssa spoke about how she can help the committee with the narrative and quarterly reports.

The first step for the Energy Committee is to provide Jane Phister with a project narrative, including costs. Jane will review it, and funds will be available when the narrative is approved. If the committee finds that the costs are more than expected or the project changes, they need to get pre-approval before obligating any money. Alyssa will work with Elizabeth on the narrative based on what Jane requested. The Energy Committee will review it, make changes and send it to Kevin for the Select Board’s approval. Once approved, Kevin will send it to Jane.

Alyssa can also help with quarterly reports that must be completed with invoices and proof of payment included. Typically, Alyssa works with a point person (which can be the town coordinator or a committee member) to draft the report.

Elizabeth will tell her committee members that she would like all correspondence to go through her to Kevin, then to the Select Board, to eliminate confusion.

**New Business** **Chapter 90 and Small Bridge Grant Reimbursement requests and Final Report**

 **MOVED: Mark moved to approve the State Small Bridge Grant reimbursement request for the Adamsville Bridge replacement in the amount of $259,819.39. Joe seconded. Approved unanimously.**

 **MOVED: Mark moved to approve the State Ch. 90 reimbursement request for crack and fog sealing of various roads in the amount of $153,284.83. Joe seconded. Approved unanimously.**

 **MOVED: Mark moved to approve the State Ch. 90 final report for crack and fog sealing of various roads. Joe seconded. Approved unanimously.**

 **Tax Classification Hearing Opened at 6:22 p.m.**

The assessors recommend a single tax rate. The Chair thanked the Board of Assessors and Alice Wozniak, Assistant Assessor, for their good work.

 **MOVED: Mark moved to approve the single tax rate. Joe seconded. Approved unanimously.**

 **Tax Classification Hearing Closed at 6:35 p.m.**

 **Approve Meeting Minutes – 7/22/19, 8/1/19, 8/6/19, 8/12/19, 8/26/19, 9/23/19**

 **MOVED: Joe moved to approve the corrected minutes of 7/22/19, 8/1/19, 8/6/19, 8/12/19, 8/26/19, 9/23/19. Mark seconded. Approved unanimously.**

**Old Business None**

**Town Coordinator**

**Updates** East Colrain Road is completed. The last step is the delivery of the replacement material. The Town received the $15,000 check last week.

 A representative is coming to talk with the Select Board at the next meeting (10/28/19) about a funding opportunity for the uncapped landfill on the Town Offices property.

 Regarding the fire retardant email, Kevin found that it was applied when the bridge was built and again when it was damaged from Irene.

 Mark would like to consider not accepting the yearly grant that pays for the foam used by our fire department because of its toxicity and how it affects well water. Eileen will speak with the Fire Chief.

 **MOVED: Mark moved to close the meeting at 7:30 p.m. Joe seconded. Approved unanimously.**

 Respectfully submitted, Accepted by the Board of Selectmen

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 Betsy Shuipis Eileen Sauvageau - Chairman

Administrative Assistant

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 Mark Thibodeau

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Joe Kurland