Town of Colrain

Select Board Meeting

 Remote Conference Call-in

6:00 P.M.

MINUTES OF DECEMBER 8, 2020

**Present** Mark Thibodeau, Joe Kurland, Mike Slowinski

**Others Present** Dave Fierro, Town Accountant; Paula Harrison, Treasurer/Collector; Scott Sullivan, Highway Superintendent; Betsy Shuipis, Administrative Asst.; Kevin Fox, Town Administrator

 The meeting was called to order by Mark Thibodeau at 6:02 p.m.

**Appointments Scott Sullivan – Highway Department Update**

 **Updates:**

* Put in a culvert on Coburn Street enlarging it to 20 in.
* Will put in a culvert on S Green River road near fenced-in lot at the Greenfield end to take care of water.
* Still waiting on parts for the Dodge 5500.
* Getting the pile of sand ready, mixing it with salt.
* Disposition of old street signs? Scot will save a few, but get rid of most of them.
* Students from Franklin County Technical School completed the LED lighting with a timer on the Covered Bridge.
* No word about Charlemont Road Bridge.
* Pot hole at the Transfer Station was filled.
* Waiting for Chief Lannon’s report to put up the 25 mph speed limit signs.

**Requests**

* Can Scott put millings at Main Road and Griswoldville Street?
* The Board asked for millings at Foundry Village Rd. and Main Rd. six weeks ago, but it wasn’t done. Nate did put some in. Scott will put more millings in at corner of Main Rd and Foundry Village Road.
* Continue with the Select Board weekly updates.

**Paula Harrison, Collector/Treasurer, and Dave Fierro, Town Accountant – Revenue Report FY20 Final Results and FY21 Results-to-Date**

 **Real estate and personal property revenue (see attachment Collector’s Summary FY20-21 Revenue Analysis)**

Paula: As of 12/7/20, the Town is at a 98% collection for FY20. The first half of FY21, the Town is at a 91% collection rate, which is close to the FY20’s first half rate. Collections at the half year point haven’t gone down, indicating that residents are not having trouble paying taxes.

**Revenue (see attachment Town of Colrain FY20-21 Revenue Analysis)**

Dave: He concurs with Paula that the Town is in good shape. As of 10/31/19, we were at 17.1% of our receipts and this year we’re at 20.87%, so we’re not seeing any danger of coming in short of receipts.

**New Business None**

**Old Business Public Meeting of Boards/Committees Guidance Document Draft Review**

 **MOVED:** Joe Kurland moved to accept the Updated Guidance Re: Meeting of Public Bodies during Covid-19 Pandemic. Mike Slowinski seconded**.** Roll call**: all ayes.**

**Unanticipated**

**Business Retail License Renewals, Common Victualler License, Used Car Dealer-Class II and Motor Vehicle Junk-Class III.**

 **MOVED:** Joe Kurland moved to approve the Retail License Renewals for the Catamount Country Store, Inc. and Pine Hill Orchards; the Common Victualler’s Licenses for Catamount Country Store and Pine Hill Orchards; Used Car Dealer’s Licenses-Class II Licenses for Mark Scranton, M&J Auto and Martin Bird, Marty’s Repair; Motor Vehicle Junk-Class III License for M & T Auto Wrecking. Mike Slowinski seconded. Roll call: **all ayes.**

 **Laptops purchased with Cares Act funds will arrive Friday morning.**

Each recipient must sign Laptop Policy and Acknowledgement form upon receipt of the laptop. Nine laptops were purchased for the town administrator, treasurer/collector, town clerk, assessor, administrative assistant, select board members, and the chair of the board of health. Joe Kurland declined the offer.

 **Select Board Minutes of 2020-11-24 approval**.

 **MOVED:** Joe Kurland moved to approve the minutes of 2020-11-24. Mike Slowinski seconded. Roll call: **all ayes.**

 **DEP Testing of Private Wells for PFAS and heavy metals.**

Kevin will follow up with the Board of Health to see if they received this information and what they plan to do about it because there is interest in Town; particularly at the Fire Station (possible PFAS) and the landfill polluting wells.

**Town Administrator**

**Updates** Updates and Comments:

* Take a drive on the Smith Bridge at night when it’s all lit up – it’s lovely.
* The epoxy flooring in the Fire Department (funded by the Cares Act) will be done in a week or so. Thanks to the Fire Chief and his crew for doing lots of work to help get this project done.
* Tip bids were open last week and they came in underbid by 10%, which is good news because it gives the town 20% wiggle room before we have to pay anything.

**Mike Slowinski moved to close the meeting at 7:19 p.m. Joe Kurland seconded. All ayes.**

 Respectfully submitted, Accepted by the Select Board

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Betsy Shuipis Mark Thibodeau - Chair

Administrative Assistant

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 Joe Kurland

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 Mike Slowinski

Documents

Select Board Meeting Notes

Town of Colrain FY20 FY21 Revenue Analysis Prepared by Town Accountant

Town of Colrain Collector’s Summary FY20 FY21 Revenue Analysis

Mohawk Trail Regional School District KF-E, Building Rental Application/Contract for School Facilities

Colrain board of Health recommended Guidelines for Public Meetings

Town of Colrain 2020 ABCC Annual Report in accordance with M.G.L. Ch. 138 Sec. 10A dated 12/8/20

Retail License Renewal 2021 Catamount Country Store, Inc., Package Store

Retail License Renewal 2021 Pine Hill Orchards, Wines and Malt

Catamount Country Store Common Victualler License Application Form and License

Pine Hill Orchards Common Victualler License Application Form and License

Martin Bird, Marty’s Repair, Used Car Dealer’s License – Class II

M & T Auto Wrecking Motor Vehicle Junk License – Class III

Mark Scranton, DBA M & J Auto Used Car Dealer’s License - Class II