



TOWN OF COLRAIN

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Sustainable Purchasing Policy

The Town of Colrain recognizes that municipal procurement decisions have significant impacts on the environment. By including environmental, health, and waste reduction considerations in purchasing decisions, along with price, performance, and product availability, the Town can remain fiscally responsible while promoting practices that minimize waste and environmental impacts. The purpose of this document is to establish a sustainability-based purchasing program for the Town of Colrain.

Objectives of this policy include making purchasing decisions that:

1. Minimize waste and prioritize reuse by identifying alternative options to new and single-use products and equipment.
2. Support recycling markets by purchasing products with post-consumer recycled content, and that are recyclable after use.
3. Conserve natural resources, such as energy and water.
4. Minimize environmental impacts from pollution, greenhouse gases and toxins/hazardous products.

To meet these objectives, whenever feasible, the Town of Colrain will:

- Purchase products and services offered through the Operational Services Division's Environmentally Preferable Products and Services Guide.
- Whenever possible, purchase goods and equipment through reuse and surplus property networks.
- When purchasing new items, look for durable, reusable, and refillable products.
- When goods and equipment are no longer needed, prioritize using reuse and surplus property networks before disposal.
- Adhere to Federal Comprehensive Procurement Guidelines for minimum recycled content levels when purchasing office paper, envelopes, notepads and file folders.

The Town of Colrain is committed to sustainable purchasing practices. The Town encourages employees to be innovative and to demonstrate leadership by considering environmental and public health benefits when making purchasing decisions.

Adopted this 13th day of January 2026 by the Colrain Select Board:

Emily Thurber, Chair

Catherine 'Katie' Korby

Benjamin Eastman

Adopted 1/13/2026